Mandated Reporter Flow Chart:
Child in a Family Home or Home of Other Relative, Friend, Etc.

Reportable incidents include:
- Mortality
- Medication Error
- Unplanned Medical Hospitalization
- Suspected Abuse*
- Suspected Neglect*
- Injury
- Victim of Crime
- Unplanned Psychiatric Hospitalization
- Missing Person

*Suspected Abuse and Neglect incidents must also be reported to outside agencies

For All Reportable Incidents:

1. Incident occurs
2. Immediately, submit Special Incident Report (SIR) to your regional center

Suspected Abuse and Neglect Incidents Only:

1. Immediately within 24 hours make telephone report to CPS and/or Local Law Enforcement
2. Within 36 hours of filing the telephone report, submit written Suspected Child Abuse Report (SS8572) to CPS or to Local Law Enforcement
Mandated Reporter Flow Chart:
Dependent Adult or Elder in a Long-Term Care Facility

Reportable incidents include:
- Mortality
- Medication Error
- Unplanned Medical Hospitalization
- Suspected Abuse*
- Suspected Neglect*
- Injury
- Victim of Crime
- Unplanned Psychiatric Hospitalization
- Missing Person

*Suspected Abuse and Neglect incidents must also be reported to outside agencies

For All Reportable Incidents:

- Incident occurs
  - Immediately, submit Special Incident Report (SIR) to your regional center

Suspected Physical Abuse Incidents Only:

- Serious Bodily Injury
  - Immediately, call 911 to make a telephone report to Law Enforcement.
  - Within 2 hours, submit a written report (SOC341) to LTC Ombudsman AND Law Enforcement AND Licensing Agency.

- No Serious Bodily Injury
  - Within 24 hours, submit a written report to LTC Ombudsman AND Law Enforcement AND Licensing Agency.

Caused by Resident Diagnosed with Dementia by Physician;
No Serious Bodily Injury

- Immediately or as soon as practically possible, make telephone report to LTC Ombudsman OR Law Enforcement.
- Within 24 hours, submit a written report (SOC341) to LTC Ombudsman AND Law Enforcement.

Suspected Non-Physical Abuse and Neglect Incidents Only:

- Immediately within 24 hours make telephone report to Local Ombudsman OR Local Law Enforcement Agency.
  - Within two working days of making the telephone report, submit report (SOC 341) to Ombudsman AND Local Law Enforcement AND Licensing Agency.